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KEY ACHIEVEMENTS

- ✓ StockBlitz PWA (<https://drawbux.com/apps/stockblitz/>)
- ✓ Occupancy Monitoring Progressive Web App (<https://drawbux.com/apps/qpancy/>)
- ✓ Stock Trading Bot using REST API and WebSocket
- ✓ Lucky Spin Game Progressive Web App (<https://drawbux.com/tapit/>)
- ✓ Google Maps Excel Data Viewer
- ✓ Youtube Playlist Video Downloader (using VBScript)
- ✓ MS Access Employee Management System
- ✓ Excel Payroll and Tax Application
- ✓ Annual Tax Report Systems with Excel VBA
- ✓ Salary Scale Design and Review
- ✓ Automation of Timesheet Excel Template
- ✓ Excel VBA Vacation/Leave Tracker Application (with sign-in capability)
- ✓ Human Resources Management WebApp (using HTML, CSS, JavaScript, PHP, MySQL)
- ✓ Jobs and Applicants Excel Tracker
- ✓ Performance Evaluation Excel Tracker
- ✓ Employee Handbook
- ✓ HR Training and Development Policy
- ✓ Computer/Network Back-up Utility using BATCH scripting and VBScript
- ✓ Computer/Network Files Management and Renaming Utility using BASH SHELL Scripting
- ✓ System of Network Computers with Active Directory, DNS, DHCP Services
- ✓ Company website – <http://innovopay.com>
- ✓ Online payment Integration with Stripe - <http://fx-alerts.co.uk>
- ✓ Ecommerce Website with PayPal and Stripe Integration – <https://drawbux.com/store/>
- ✓ Job Posting and Sourcing Website – <https://drawbux.com/jobs/>
- ✓ Website for Photography Business – <http://jaycii.com>
- ✓ Fundraising website
- ✓ Pick-4 Lottery Web App

WORK EXPERIENCE

➤ **Team Lead – Walmart**

October 9th 2021 – Today

- Lead/Supervise Team Associates
- Ensure great Customer Service
- Ensure Maintaining of Merchandise and Inventory
- Ensure compliance of Company policies/procedures
- Maintain cash registers/self-checkout machines
- Maintain cash office reports

➤ **Claims Associate – Walmart**

April 10th 2021 – October 8th 2021

- Inventory/Shrink Control
- Advise and Process Claims
- Customer/Member Service
- Ethics and Compliance Advising

➤ **Customer Service Manager – Walmart**

May 23rd 2020 – April 9th 2021

- Supervision of Frontend Associates
- Register Audit
- Check in/out register tills
- Customer Service/Experience
- Approve/Deny restrictive transactions
- Cash Office Documentation/Report

➤ **Service Desk Associate – Walmart**

February 2nd 2019 – May 22nd 2020

- Money Transfer
- Returns
- Credit Card Payment

➤ **Department Manager – Walmart**

January 6th 2018 – February 1st 2019

- Inventory Management
- Associate Supervision
- Reporting

➤ **CAP Team 2 Associate – Walmart**

April 3rd 2017 – January 5th 2018

- Stock merchandise on shelves
- Unload truck and put freight in correct department
- Customer Service/Assistance

➤ **IT Assistant – YumChop**

January 2016 – February 2017

- System Configuration
- Active Directory Users/Groups
- Wireless Troubleshoot
- Data Backup System
- Disk quota and Share
- DHCP and DNS Configuration
- Remote Desktop
- VPN Configuration

➤ **Human Resources Manager – at GOAL Haiti**

March 1st 2013 – August 31st 2015

- Strategic Planning
- Recruitment Management
- Payroll Management
- Record and Data Management
- Contract Management
- Vacation Administration
- Medical Insurance Administration

- Policies and Procedures Management
- Employment Relationship Management
- Performance and Training Management
- Team Management
- Compliance Assistance

➤ **Senior HR Officer – at GOAL-Haiti**

May 16th 2011 – February 28th 2013

- Team Supervision
- Payroll Administration
- Recruitment Administration
- Record Management
- Policy Assistance
- Employment Relationship Assistance
- Contract Administration
- Vacation Administration
- Compliance Assistance

➤ **Compensation and Benefits Officer – at GOAL-Haiti**

October 16th 2010 – May 15th 2011

- Payroll Administration
- Recruitment Administration
- Record Administration
- Contract Administration
- Vacation Administration
- Compliance Assistance

➤ **Cash for Work Transport Assistant – at GOAL Haiti**

July 19th 2010 — October 15th 2010

- Machinery Supervision
- Site reporting
- Data Entry

➤ **Radio Communication Operator – at GOAL Haiti**

February 28th 2010 — July 18th 2010

- Vehicle Tracking
- Radio Station Communication
- Handset Radio Assignment
- Vehicle Movement Report
- Radio Communication Training

PROFESSIONNAL EDUCATION

✓ SOFIHDES – January 2012 - December 2012
Certificate Program in Human Resources Management

✓ SOFIHDES – June 2011
Certificate Program in Labor Law

✓ G.O.C. University — October 2005
Bachelor's Degree Program in Civil Engineering (not completed)

- ✓ Faculté de Linguistique Appliquée (Faculty of Applied Linguistics) — October 2005
Bachelor's Degree Program in Linguistics (not completed)

- ✓ Centre Informatique du Troisième Millénaire (Computer Center of the 3rd Millenium — October 2002)
Certificate Program in Computer Operating

- ✓ Perfection Auto École (Perfection Driving School) — September 2009
Certificate Program in Driving (Driver's License delivered).

SCHOOLING EDUCATION

- Collège Dominique Savio (Dominique Savio School)—October 1990 to June 2004

COMPUTER SKILLS

- MS Access – Expert – Database Programming
- MS Excel – Expert - Office
- MS Office – Advanced
- VBScript – Expert - Scripting
- VBA – Advanced – Office Programming
- WINDOWS SERVER 2012 (Computer Lab with Active Directory, DHCP and DNS)
- BATCH – Advanced level – Scripting (Programming/Automation)
- BASH Shell Scripting on Linux/Unix based System
- SQL Server – Beginner level – RDBMS
- JAVA – beginner – Computer Programming
- PHP – Expert – Web Development
- MYSQL – Advanced - Web Development
- JAVASCRIPT (jQuery and Ajax) – Expert - Web Development
- HTML – Expert – Web Design
- Bootstrap – Expert - Web Design
- CSS – Expert – Web Design

LANGUAGES

I speak, understand, read and write

- English — Very well
- French — Very well
- Creole — Very well
- Spanish — Basic Knowledge

DIPLOMAS AND CERTIFICATES

- Certificate in Human Resources Management – http://yumchop.com/nixon_resume_annex1.pdf
- Certificate in Employment Relations Management – http://yumchop.com/nixon_resume_annex2.pdf
- Certificate in Taxation – http://yumchop.com/nixon_resume_annex3.pdf
- Certificate in Computer Operating and MS Office – http://yumchop.com/nixon_resume_annex4.pdf
- Certificate in PHP-MYSQL – http://yumchop.com/nixon_resume_annex5.pdf
- Certificate - Learn PHP from Scratch – Udemy – http://yumchop.com/nixon_resume_annex6.pdf
- Work Certificates – GOAL Haiti – http://yumchop.com/nixon_resume_annex7.pdf

AFFILIATIONS AND MEMBERSHIPS

- Ex-Member of Senior Management Team of GOAL Haiti
- Member of SHAMARH (Haitian Society of Human Resources Management)
- Partnership with YumChop (www.yumchop.com)

OTHER ASSETS

- Planning and Organizational Abilities. Management, Motivation and Leadership
- Good knowledge in Accounting and Finance
- Broad knowledge of Labor Law
- Excellent oral and written communication
- Sense of Responsibility, Confidentiality/Privacy and Compliance
- Effective Dynamism and Innovation. Coping skills, proven teamwork spirit and ability to work under pressure

REFERENCES

- ❖ Julson Dorvilier @ Yumchop Inc. – unrealagency@gmail.com - +17542343522
- ❖ Kristie Van de Watering/Country Director @ GOAL Haiti – kvwetering@ht.goal.ie - +50947999630
- ❖ Monette Rana/Former Supervisor – monette_rana@hotmail.com
- ❖ Chantal Cesar/Former Supervisor — Tel. : +50937407070